



**MAYOR**  
Richard E. Roquemore

**CITY ADMINISTRATOR**  
Michael E. Parks

**CITY COUNCIL**  
Robert L. Vogel III  
Taylor J. Sisk  
Jamie L. Bradley  
Joshua Rowan

CITY OF AUBURN  
CITY COUNCIL BUSINESS MEETING AGENDA  
Auburn Municipal Complex  
1 Auburn Way  
Auburn, GA 30011  
October 9, 2025  
6:00 P.M.

INVOCATION

PLEDGE

COUNCIL REPORTS AND ANNOUNCEMENTS

CITIZEN COMMENTS ON AGENDA ITEMS

VOTING ITEMS

1. Consent Agenda

- a. Council Business Meeting Minutes- September 11, 2025
- b. Council Workshop Meeting Minutes- September 25, 2025
- c. Council Special Called Meeting Minutes- September 25, 2025

2. Construction Phase Services, Raw Water Storage Pond Infrastructure- Michael Parks

CITIZEN COMMENTS

ADJOURN

**Agenda subject to change prior to meeting**



**MAYOR**  
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**CITY OF AUBURN  
MAYOR AND COUNCIL  
MEETING IN COUNCIL CHAMBERS  
September 11, 2025  
6:00 PM  
Council Chambers  
1 Auburn Way  
Auburn, GA 30011**

Present: Mayor: **Richard Roquemore**  
Council Member: **Robert L. Vogel**  
Council Member: **Taylor J. Sisk**  
Council Member: **Joshua Rowan**

**Council Member Jamie Bradley** was present via Phone.

City Staff in Attendance: Michael Parks, Chief Hodge, Brooke Haney, Marc Pharr, Anthony Evans, Henry Schotter

Also in Attendance: Jack Wilson, Jim Aton, Liz Mitchem for Sarah McQuade

**Mayor Roquemore** called the meeting to order at 6:00 pm.

**Pastor Clack** gave the Invocation.

**Mayor Roquemore** gave the pledge.

**Amend Agenda**

**Mayor Roquemore** asked for a motion to amend the agenda for consideration of an Executive Session for Personnel matters at the end of the agenda.

**Motion:** Made by **Council Member Rowan** to amend the agenda for to add Executive Session at the end of the agenda.

**Second** by **Council Member Sisk**

**Mayor Roquemore** asked for any discussion, there was none. Votes were taken with all members present voting yes.

**Council Reports and Announcements**

Brooke Haney announced that Tuesday 9/16/2025 will be the last farmers market of the season, Food Truck Friday is 9/12/2025 and Better than Better than Ezra will be performing, and the Proclamation for September 22<sup>nd</sup> for Auburn Reads Day. **Mayor Roquemore** read the Proclamation

**PUBLIC HEARING**

**Item 1.:** RZ25-0001 Cornerstone Home Builders rezoning of Parcels AU05 018 and AU05019

**Mayor Roquemore** asked for a motion to open the Public Hearing for RZ25-0001 Cornerstone Home Builders rezoning of Parcels AU05 018 and AU05019

**Motion:** Made by **Council Member Sisk** to open the Public Hearing.

**Second:** By **Council Member Rowan**

**Mayor Roquemore** asked for any discussion, there was none. Votes were taken with **Council Member Vogel, Council Member Sisk, and Council Member Rowen** voting yes and **Council Member Bradley** Voting no.

**Liz Mitchem** Presented

**Mayor Roquemore** Opened the Public Hearing up for Comments RZ25-0001 Cornerstone Home Builders rezoning of Parcels AU05 018 and AU05019.

The applicant Shane Landum spoke on the potential development of RZ25-0001 Cornerstone Home Builders rezoning of Parcels AU05 018 and AU05019.

**Mayor Roquemore** asked if anyone would like to speak in favor of the proposed rezoning of parcels AU05 018 and AU05 019. There was none.

**Mayor Roquemore** asked if anyone would like to speak in opposition of the proposed rezoning of parcels AU05 018 and AU05 019. There was none.

**Mayor Roquemore** asked for a motion to close the Public Hearing for RZ25-0001 Cornerstone Home Builders rezoning of Parcels AU05 018 and AU05019.

**Motion:** Made by **Council Member Vogel** to close the Public Hearing for RZ25-0001 Cornerstone Home Builders rezoning of Parcels AU05 018 and AU05019.

**Second:** Made by **Council Member Sisk**

**Mayor Roquemore** asked for any discussion, there was none. Votes were taken with all members presenting yes.

**Item 2.:** PL25-0009-HPC Investments, LLC Overlay Architectural Review

**Mayor Roquemore** stated that we will now have a Public Hearing for PL25-0009-HPC Investments, LLC Overlay Architectural Review.

**Liz Mitchem** Presented

The Applicant William Diehl Presented on the potential development of PL25-0009-HPC Investments, LLC Overlay Architectural Review.

**Mayor Roquemore** asked if anyone would like to speak in favor of PL25-0009-HPC Investments, LLC Overlay Architectural Review. There was none.

**Mayor Roquemore** asked if anyone would like to speak in opposition of PL25-0009-HPC Investments, LLC Overlay Architectural Review. There was none.

**Mayor Roquemore** asked for a motion to close the Public Hearing PL25-0009-HPC Investments; LLC Overlay Architectural Review.

**Motion:** Made by **Council Member Sisk** to close the Public Hearing for PL25-0009-HPC Investments; LLC Overlay Architectural Review.

**Second:** By **Council Member Rowan**

**Mayor Roquemore** asked for any discussion, there was none. Votes were taken with all members presenting yes.

**Mayor Roquemore** asked if anyone had any comments on agenda items.

Roe Yoe- Commented on the developments and future developments and the Tree Ordinance.

## **Consent Agenda**

1. Council Business Meeting Minutes- August 14, 2025
2. Council Workshop Meeting Minutes- August 28, 2025
3. Council Pre Budget Workshop Minutes- August 11, 2025
4. Council Special Called Meeting Minutes- August 14, 2025
5. Council Budget Public Hearing Minutes- August 18, 2025
6. Council Special Called Meeting Minutes- August 28, 2025

7. RWSP Naming of Access Road
8. FY2026 Budget
9. 2025 Georgia Reads Proclamation#1 and #2- Michael Parks

**Mayor Roquemore** asked for a motion to approve the consent agenda.

**Motion:** Made by **Council Member Vogel** to approve the consent agenda.

**Second:** by **Council Member Rowan**

**Mayor Roquemore** asked for any discussion, **Council Member Vogel** would request that future budgets provide more line items detail. Votes were taken with **Council Member Rowan**, **Council Member Sisk**, and **Council Member Vogel** voted yes, **Council Member Bradley** voted no.

### **Voting Items**

**Item 2.:** RZ25-0001 Cornerstone Home Builders rezoning of parcels AU05 018 and AU05019

**Liz Mitchem** Presented

**Mayor Roquemore** asked for a motion to approve RZ25-0001 Cornerstone Home Builders rezoning of parcels AU05 018 and AU05019.

**Motion:** Made by **Council Member Sisk** approved RZ25-0001 Cornerstone Home Builders rezoning of parcels AU05 018 and AU05019 with staff and Planning Commission recommended conditions, revised to provide fire access to McCulley Road subject to approval by Barrow County Transportation Department.

**Second:** Made by **Council Member Rowan**

**Mayor Roquemore** asked for any discussion, **Council Member Sisk** stated His motion includes approval by Barrow County DOT. **Council Member Vogel** stated he agrees with **Council Member Sisk** on Fire Access and wants to clarify his no votes are due to the PUD. Votes were taken with **Council Members Rowan and Sisk** voting yes and **Council Member Bradley and Vogel** voting no. **Mayor Roquemore** voted Yes, This item was approved 3-2.

**Item 3:** VWSE25-0002 Cornerstone Waiver from SEC, 16.28.030.C.1 and SEC. 16.28.060.B.1

**Mayor Roquemore** asked for a motion to deny this waiver request based on the Applicant's request.

**Motion:** Made by **Council Member Sisk** to Deny Cornerstone waiver from SEC, 16.28.030.C.1 and SEC. 16.28.060.B.1. as requested by the Applicant.

**Second:** Made By **Council Member Rowan**

**Mayor Roquemore** asked for any discussion, there was none. Votes were taken with all members present voting yes.

**Item 4.:** PL25-0009- HPC Investments, LLC Overlay Architectural Review

**Mayor Roquemore** asked for a motion to approve with Staff Recommended conditions PL25-0009- HPC Investments, LLC Overlay Architectural Review.

**Motion:** Made by **Council Member Sisk** Made a motion to table until the next Workshop meeting on September 25<sup>th</sup>, 2025.

**Second:** Made by **Council Member Vogel**

**Mayor Roquemore** asked for any discussion, **Council Member Sisk** stated that we are close to the downtown overlay district but need front porches. **Council Member Josh** wants a better understanding of the timing of the proposed commercial improvements. **Council Member Bradley** wants a better description of the for this project. Votes were taken with all members present voting yes.

**Item 5.:** Holiday Council Meeting Schedule

**Michael Parks** Presented

**Mayor Roquemore** asked for a motion to approve Holiday Council Meeting Schedule to set called meetings on November 20, 2025(rescheduled for Thanksgiving) and December 18, 2025 (reschedule for Christmas).

**Motion:** Made by **Council Member Sisk** to approved Holiday Council Meeting Schedule to set called meetings for

the dates listed above to avoid conflicts with holidays.

**Second:** Made by **Council Member Rowan**

**Mayor Roquemore** asked for any discussion, Council Member Bradley asked if a developer can change the meeting nights. Staff responded that the proposed changes were not for any developer or third party, but to set called meeting dates to avoid conflicts between the stated meeting dates and the Thanksgiving and Christmas holidays. Votes were taken with all members present voting yes.

**Mayor Roquemore** asked for any Citizen Comments.

Trisha Gallager- In favor of the Commercial aspect of the PL25-0009- HPC Investments, LLC Overlay Architectural Review. She also requested background checks for any Candidates a ballot in the future.

**Mayor Roquemore** Asked for a motion to go into Executive session for Personnel matters.

**Motion:** Made by **Council Member Rowan** to go into Executive Session.

**Second:** Made By **Council Member Vogel**

**Mayor Roquemore** asked for any discussion, there was none. Votes were taken with all members presenting yes.

After the Executive Session, the City Attorney reported that during Executive Session the Council met to discuss Personal matters as allowed by the Open Meetings Act. There were no votes taken and no evidence received in the Executive Session. The original affidavit and resolution have been signed and delivered to the staff to be included within the minutes of this meeting.

**Jack Wilson** asked the Council to amend the agenda to consider receiving the resignation of James W. Matthews from the Downtown Development Authority.

**Mayor Roquemore** asked for a motion to amend the agenda per the City Attorney.

**Motion:** Made By **Council Member Rowan** to amend the agenda

**Second:** Made by **Council Member Sisk**

**Mayor Roquemore** asked for any discussion, Jack Wilson reported that Mr. Matthews provided his written resignation from the Downtown Development Authority on September 11, 2025. Votes were taken with all members presenting yes.

**Mayor Roquemore** asked for a motion to accept James W. Matthew's resignation for the Downtown Development Authority.

**Motion:** Made by **Council Member Vogel** to accept James W. Matthew's resignation for the Downtown Development Authority.

**Second:** Made by **Council Member Rowan**

**Mayor Roquemore** asked for any discussion, there was none. Votes were taken with all members presenting yes.

**ADJOURNMENT:** **Mayor Roquemore** called for a motion to adjourn.

**Motion:** Made by **Council Member Rowan** to adjourn.

**Second:** By **Council Member Vogel**.

**Mayor Roquemore** asked for any discussion. There was none. Votes were taken with all members present voting yes. Meeting adjourned.

Respectfully submitted,  
Read and approved this \_\_\_\_\_ Day of October 2025

Attest:

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Mayor Richard E. Roquemore



**MAYOR**

Rick E. Roquemore

**CITY ADMINISTRATOR**

Michael Parks

**CITY COUNCIL**

Robert L. Vogel III

Taylor J. Sisk

Jamie L. Bradley

Joshua Rowan

**CITY COUNCIL WORKSHOP MEETING**

**August 28, 2025**

**6:00 PM**

**Council Chambers**

**1 Auburn Way**

**Auburn, GA 30011**

Present: Mayor: **Richard Roquemore**  
Council Member: **Robert L. Vogel**  
Council Member: **Taylor J. Sisk**  
Council Member: **Jamie L. Bradley**  
Council Member: **Joshua Rowan**

City Staff in Attendance: Michael Parks, Chief Hodge, Brooke Haney, Iris Akridge

Also in Attendance: Jack Wilson, Jim Aton, Sarah McQuade, Katherine Newberry

**Mayor Roquemore** called the meeting to order at 6:00 pm.

**Mayor Roquemore** asked for a motion to amend the agenda to make Item 3 Amending the City's Water Ordinance an item to be voted on in this meeting.

**Motion:** Made by **Council Member Sisk** to amend the agenda.

**Second:** Made by **Council Member Vogel**

**Mayor Roquemore** asked for any discussion, there was none. Vote was taken with all members present voting yes.

**Council Reports and Announcements**

**Mayor Roquemore** asked for Council Reports and Announcements.

Brooke Haney Announced Winter Farmers Market to Start Tuesday September 30, 2025, Car show September 27, 2025, Ribbon Cutting for The Pet Store September 27, 2025, Candidate Forum October 2, 2025, Apex Fitness 3-year Anniversary October, 4, 2025, Food Truck Friday October 10, 2025, Auburnfest October 25, 2025, and BBQ Competition open to register until October 3, 2025. **Council Member Sisk** Updated about the Paving on Mt. Moriah from Barrow County.

## **Old Business**

### **Item 1: OAR25-001 (PL25-0009) HPC Investments, LLC Overlay Architectural Review**

**Sarah McQuade** Presented and answered questions from Council Members. Katherine Newberry presented regarding landscaping and the application of the Tree Ordinance. Ms. Newberry answered questions regarding the proposed plans and the Tree Ordinance. Council agreed without objection totable this Item until developer submits revised plans to staff. At that point, staff will place the item on a work session agenda.

## **NEW BUSINESS**

### **Item 2: OAR25-002 Front Building Sign Located at 1359 4<sup>th</sup> Ave, Suite B (tax map parcel AU11 115)**

**Sarah McQuade** Presented

**Council Member Vogel** moved to amend the agenda to make this a voting item in this meeting due to the Grand Opening September 27, 2025.

**Motion:** Made by **Council Member Vogel** to approve as presented by staff

**Second:** Made by **Council Member Rowan** The motion to amend the agenda was approved unanimously.

**Mayor Roquemore** asked for any discussion, there was none. Votes were taken with all members present voting yes.

## **VOTING ITEM**

### **Item 3: Amend the City's Water Ordinance**

**Michael Parks** Presented the amendment to the City's Code of Ordinances to meet Barrow County's rate increase for sanitary sewer (billed by the City) and related purposes

**Motion:** Made by **Council Member Vogel** to amend the City's Water Ordinance

**Second:** Made by **Council Member Bradley**

**Mayor Roquemore** asked for any discussion, there was none. Vote was taken with all members present voting yes.

### **Item 4: Public Works Personnel Matters**

**Mayor Roquemore** announced the retirement of Iris Akridge as Public Works Director. The **Mayor** commended and thanked Ms. Akridge for her service to the City. The Mayor further announced that Ms. Akridge recommended Ben Moody to serve as Interim Public Works Director.

**Motion:** Made by **Council Member Vogel** to appoint Ben Moody as Interim Public Works Director

**Second:** Made by **Council Member Bradley**

**Mayor Roquemore** asked for any discussion, there was none. Vote was taken with all members present voting yes.



**Mayor Roquemore** asked if there were any citizen comments.

There were none.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Read and approved this \_\_\_\_\_ Day of October 2025

Attest:

\_\_\_\_\_  
Mayor Richard E. Roquemore



**MAYOR**  
Rick E. Roquemore

**CITY ADMINISTRATOR**  
Michael E. Parks

**CITY COUNCIL**  
Robert L. Vogel III  
Taylor J. Sisk  
Jamie L. Bradley  
Joshua Rowan

**CITY OF AUBURN  
MAYOR AND COUNCIL  
SPECIAL CALLED MEETING  
September 25, 2025  
5:00 PM  
Council Chambers  
1 Auburn Way  
Auburn, GA 30011**

Present: Mayor: **Richard Roquemore**  
Council Member: **Robert L. Vogel III**  
Council Member: **Taylor J. Sisk**  
Council Member: **Jamie L. Bradley**  
Council Member: **Joshua Rowan**

City Staff in Attendance: Michael Parks, Chief Hodge, Iris Akridge, Brooke Haney

Also in Attendance: Jack Wilson

**Mayor Roquemore** called the meeting to order at 5:00 pm.

**Mayor Roquemore** asked for a motion to go into Executive Session for Personnel Matters.

**Motion:** Made by **Council Member Sisk** to go into Executive Session for Personnel Matters

**Second:** By **Council Member Rowan**

**Mayor Roquemore** asked for any discussion. There was none. Votes were taken with all members present voting yes.

After the Executive Session, the City Attorney reported that during the Executive Session the Council met to discuss Personnel Matters as allowed by the Open Meetings Act. There were no votes taken and no evidence received in the Executive Session. The original affidavit and resolution have been signed and delivered to the staff to be included within the minutes of this meeting.

**Mayor Roquemore** Adjourned the meeting.

Respectfully submitted,

Read and approved this \_\_\_\_\_ Day of October 2025

Attest:

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Mayor Richard E. Roquemore



**MAYOR**  
Rick E. Roquemore

**CITY ADMINISTRATOR**  
Michael E. Parks

**CITY COUNCIL**  
Robert L. Vogel III  
Taylor J. Sisk  
Jamie L. Bradley  
Joshua Rowan

**AGENDA ITEM: 2**

TO: Mayor and Council

FM: Michael Parks  
City Administrator

DATE: October 9, 2025

**PURPOSE:** Construction Phase Services, Raw Water Storage Pond Infrastructure. The construction of the Raw Water Storage Pond Infrastructure is under way. The engineer of record administers the construction contract and observes the work to see that the Contractor (Heavy Constructors) is following the contract documents. The engineer also helps resolve any construction issues raised during construction that were not anticipated during design.

**BACKGROUND:** The infrastructure includes the low water pump station, the tunnel, the shaft, the transfer pump station, onsite pipelines, and access road extension. Heavy Constructors, the low bidder, estimates the Project cost will be \$8,824,015 Auburn's share, \$15,851,281 Winder's share for a total of \$24,675,297.

**RECOMMENDATION:** Staff recommends that Hussey Gay Bell's contract be extended to cover the Construction Phase Services.

**FUNDING:** \$4,000,000 is coming from a GEFA loan and \$4,824,015 is coming from a conventional water department revenue bond.

# HUSSEY GAY BELL

Established 1958

## AUTHORIZATION FOR PROFESSIONAL SERVICES TASK ORDER

**CLIENT:** City of Auburn  
PO Box 1059  
Auburn, GA 30011  
Attn: Honorable Rick Roquemore, Mayor, and Auburn City Council

**CONSULTANT:** Hussey, Gay, Bell & DeYoung, Inc., Consulting Engineers **DATE:** July 17, 2025  
3100 Breckinridge Boulevard, Building 300  
Duluth, Georgia 30096-4986

Page 1 of 15

**RE:** *Task Order 42*  
**Raw Water Storage Pond Infrastructure, Transfer Pump Station and Appurtenances**  
Auburn Water Supply and Storage Project  
Hussey Gay Bell Project No.: 25-0027-WS

The CLIENT herewith requests and authorizes the CONSULTANT to perform Engineering, Planning, and/or Surveying Services described below and agree to the terms as follows. For the purposes of this agreement, the Contractor is the design-build contractor selected by the CLIENT.

### Background

As you may recall Carter and Sloope is taking the lead on the Tunnel, Shaft, and Low Water Pumping Station. Hussey Gay Bell is taking the lead on the Transfer Pumping Station and Yard Piping. Construction Phase Services are follow-on services to the Master Plan & Design Services now mostly completed. The scope of the contract work being administered is transfer pumping station, civil site and yard piping with assistance to Carter & Sloope on the Tunnel, Shaft, and Low Water Pumping Station. The work also includes such administrative services as may be necessary to assist the city with the administration of grants, loans and program management services associated with the project. Construction Period is estimated to be 24 to 26 months.

### Engineering Services

The CONSULTANT will provide the following Engineering and Surveying services during the construction of the Raw Water Storage Pond infrastructure.

Construction Phase Services Summary is presented below with a detailed list of services presented in ATTACHMENTS A and B.

- A. Attend the pre-construction conference with the CLIENT and Heavy Constructors, the Contractor. Discuss the construction schedule, pay request submittals, shop drawing submittals, and change order procedures.
- B. Coordinate, collaborate and meet with the Contractor on the minor details to be resolved prior to construction.
- C. Respond in writing to Contractor requests for information regarding construction of improvements. Assist the Contractor with plan interpretations.

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- D. Provide benchmark and property line locations so that the Contractor can locate the buildings and utilities according to the CONSULTANT'S plans.
- E. Review shop drawings and other submittals.
- F. Review soil test reports and consult with the soils engineer as necessary.
- G. Make periodic site visits (daily) to determine that the work is being performed in general accordance with the contract drawings and specifications. Report any defective work to the CLIENT.
- H. Meet with the Contractor and CLIENT once each month to discuss progress and review pay applications. The CONSULTANT shall submit a written report to the CLIENT and Contractor for each week's progress. The maximum of duration of construction is anticipated to be seven hundred ninety (790) days or about 24 to 26 months. Visits will be made during that period. Near the end of construction, CONSULTANT will seek future authorization to participate in the equipment testing and EPD's operations permit process.
- I. Upon receipt of a pay request from the Contractor, CONSULTANT will visit the site to determine that the payment items have been installed or partly installed. Review and process in a timely manner monthly pay estimates by the Contractor (about 10 days). Recommend payment based on construction completeness to date.
- J. Process any requests for a change in the construction scope by the Contractor. Work shall include: a visit to the site to determine the need for the change, assist the CLIENT in negotiating the cost of the increase/decrease based on fair market value, and upon approval by all parties, issue a written change order describing the revised work along with the agreed costs. If the CLIENT requests a change order, it will be prepared as an additional service to this contract.
- K. Prepare and review the Operations and Maintenance Manual.
- L. Perform an inspection at the substantial completion point of the project and prepare a punch list of any deficient items associated with the infrastructure and site construction. Prepare an opinion of substantial completion.
- M. Perform a final inspection to determine the punch list items have been addressed by the Contractor. Prepare an opinion of completion for EPD.

The CLIENT and the CONSULTANT agreed that the above summary of construction phase professional services are more specifically defined in Attachment A. Resident Project Representative services are more specifically defined in Attachment B. Should scope differences be identified, Attachments A and B will govern.

In addition to the Construction Contract Phase Services, the work also includes such administrative services as may be necessary to assist the city with the administration of grants, loans and program management associated with the project.

### **Indemnification**

The CLIENT and the CONSULTANT agree that the CLIENT will defend, indemnify, and hold harmless the CONSULTANT from any claim or suit whatsoever, including, but not limited to, all payments, expenses or costs involved, arising from, or alleged to have arisen from the Contractor's performance or the failure of the Contractor's work to conform to the design intent and the contract documents. The CONSULTANT agrees to be responsible for its own or its employee's acts, errors, or omissions.

### **Schedule**

The CONSULTANT anticipates that these tasks will take about 24 to 26 months or seven hundred ninety (790) days from Notice to Proceed to completion or execution of this agreement. Should the construction period exceed this estimate, additional services and compensation will be required.

### **Deliverable**

Attend construction for the period of the Contractor's agreement and prepare twice monthly progress reports to CLIENT.  
Provide baseline project surveying control. O&M manual.

### **Fee for Engineering Services**

The CLIENT agrees to pay an amount equal to the time and expenses incurred according to the following:

The CONSULTANT'S fee for the Engineering Services described above in Items A through M will be a lump sum amount of \$309,230 and will be paid in 26 monthly amounts equal to the number of hours expended. Fee is estimated based on 3.5% of construction costs, reference USDA guidance documents plus effort to assist with grants, loans and program management. Auburn's share of the services is \$134,810 (\$47,600 Financial Administration and \$87,210 for Construction Phase Services) and Winder's share is \$174,420.

Should this fee need modification, CONSULTANT will seek CLIENT'S concurrence at an early date. CONSULTANT'S fee for the Additional Services will be an amount equal to the number of hours and fractions thereof devoted to the project by each category of personnel assigned to the project multiplied by the respective hourly charge rates, as shown on Attachment C.

The estimated fee is subject to renegotiation if the Engineering Services are not authorized within sixty (60) days from the date of this Authorization.

### **Reimbursable Expenses**

Reimbursable expenses are included in the above fee budget but may be itemized separately from engineering services on invoices.

### **Authorization**

CONSULTANT will commence services immediately upon receipt of signed authorization.

### **Terms and Conditions**

All other terms and conditions of the original agreement between the parties, dated November 2, 2012, remain the same.

Signatures on the following page.

auburn

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Please sign in the space provided and return one (1) original copy to our office. We appreciate the opportunity to provide the City of Auburn this service and look forward to working with you on this project.

**HUSSEY, GAY, BELL & DEYOUNG, INC.**  
**CONSULTING ENGINEERS**

**CITY OF AUBURN**

By: James B. Aton

By: \_\_\_\_\_

Name/Title: James B. Aton, PE  
Project Manager/Engineer

Name/Title: Rick Roquemore, Mayor

By: Mark Bond

Attest: \_\_\_\_\_

Name/Title: Mark Bond, PE  
President, Atlanta

Name/Title: \_\_\_\_\_

Date: \_\_\_\_\_  
JBA

Date: \_\_\_\_\_

ATTACHMENT A

*Construction Phase Services*

A. The CONSULTANT will provide the following construction phase services:

1. *General Administration of Construction Contract.* Consult with CLIENT and act as CLIENT'S representative as provided in the General Conditions. The extent and limitations of the duties, responsibilities and authority of CONSULTANT as assigned in said General Conditions shall not be modified, except as CONSULTANT may otherwise agree in writing. All of CLIENT'S instructions to Contractor will be issued through CONSULTANT, who shall have authority to act on behalf of CLIENT in dealings with Contractor to the extent provided in this Agreement, said General Conditions and except as otherwise provided in writing.
2. *Resident Project Representative (RPR).* When the CONSULTANT must be absent from the site, the CONSULTANT will provide the services of an RPR at the site to assist the CONSULTANT and to provide more extensive observation of Contractor's work. Duties, responsibilities, and authority of the RPR are as set forth in Exhibit B. The furnishing of such RPR's services will not extend CONSULTANT'S responsibilities or authority beyond the specific limits set forth elsewhere in this Agreement.
3. *Selecting Independent Testing Laboratory.* Assist CLIENT in the selection of an independent testing laboratory to perform material testing, compaction and soils testing.
4. *Pre-Construction Conference.* Participate in a pre-construction conference prior to commencement of work at the site.
5. *Baselines and Benchmarks.* As appropriate, establish baselines and benchmarks for locating the work which in CONSULTANT'S judgment are necessary to enable Contractor to proceed.
6. *Visits to Site and Observation of Construction.* In connection with observations of Contractor's work in progress while it is in progress:
  - a. Make visits to the site daily or at intervals appropriate to the various stages of construction, as CONSULTANT deems necessary, in order to observe as an experienced and qualified design professional the progress and quality of the work. Such visits and observations by CONSULTANT, and the Resident Project Representative, if any, are not intended to be exhaustive or to Extend to every aspect of Contractor's work in progress or to involve detailed inspections of Contractor's work in progress beyond the responsibilities specifically assigned to CONSULTANT in this Agreement and the Contract Documents, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the Work based on CONSULTANT'S exercise of professional judgment as assisted by the Resident Project Representative, if any. Based on information obtained during such visits and such observations, CONSULTANT will determine in general if Contractor's work is proceeding in accordance with the Contract Documents, and CONSULTANT shall keep CLIENT informed of the progress of the Work.
  - b. The purpose of CONSULTANT'S visits to, and representation by the Resident Project Representative, if any, at the Site, will be to enable CONSULTANT to better carry out the duties and responsibilities assigned to and undertaken by CONSULTANT during the Construction Phase, and, in addition, by the exercise of CONSULTANT'S efforts as an experienced and qualified design professional, to provide for CLIENT a greater degree of confidence that the completed work will conform in general to the Contract Documents and that the integrity of the design concept of the completed project as a functioning whole as indicated in the Contract Documents has been implemented and preserved by contractor. CONSULTANT shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct,

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or have control over Contractor's work, nor shall CONSULTANT have authority over or responsibility for the site safety, means, methods, techniques, sequences, or procedures of construction selected by Contractor, for safety precautions and programs incident to Contractor's work, or for any failure of Contractor to comply with laws and regulations applicable to Contractor's furnishing and performing the Work. Accordingly, CONSULTANT neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

7. *Defective Work.* Recommend to CLIENT that Contractor's work be disapproved and rejected while it is in progress if, on the basis of such observations, CONSULTANT believes that such work will not produce a completed project that conforms generally to the Contract Documents or that it will prejudice the integrity of the design concept of the completed project as a functioning whole as indicated in the contract documents.
8. *Clarifications and Interpretations; Field Orders.* Issue necessary clarifications and interpretations of the contract documents as appropriate to the orderly completion of Contractor's work. Such clarifications and interpretations will be consistent with the intent of and reasonably inferable from the contract documents. CONSULTANT may issue field orders authorizing minor variations from the requirements of the contract documents.
9. *Change Orders and Work Change Directives.* Recommend change orders and work change directives to CLIENT, as appropriate, and prepare change orders and work change directives as required.
10. *Shop Drawings and Samples.* Review and approve or take other appropriate action in respect to shop drawings and samples and other data which Contractor is required to submit, but only for conformance with the information given in the contract documents and compatibility with the design concept of the completed project as a functioning whole as indicated in the contract documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences or procedures of construction or to safety precautions and programs incident thereto. CONSULTANT has an obligation to meet any Contractor's submittal schedule that has earlier been acceptable to CONSULTANT.
11. *Substitutes and "or-equal."* Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor.
12. *Inspections and Tests.* Require such special inspections or tests of Contractor's work as deemed reasonably necessary, and receive and review all certificates of inspections, tests, and approvals required by laws and regulations or the contract documents. CONSULTANT'S review of such certificates will be for the purpose of determining that the results certified indicate compliance with the contract documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the contract documents. CONSULTANT shall be entitled to rely on the results of such tests.
13. *This Section Not Used.*
14. *Applications for Payment.* Based on CONSULTANT'S observations as an experienced and qualified design professional and on review of Applications for Payment and accompanying supporting documentation:
  - a. Determine the amounts that CONSULTANT recommends Contractor be paid. Such recommendations of payment will be in writing and will constitute CONSULTANT'S representation to CLIENT, based on such observations and review, that, to the best of CONSULTANT'S knowledge, information and belief, Contractor's work has progressed to the point indicated, the quality of such work is generally in accordance with the contract documents (subject to an evaluation of the work as a functioning whole prior to or upon substantial completion, to the results of any subsequent tests called for in the contract

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documents and to any other qualifications stated in the recommendation), and the conditions precedent to Contractor's being entitled to such payment appear to have been fulfilled in so far as it is CONSULTANT'S responsibility to observe Contractor's work. In the case of unit price work, CONSULTANT'S recommendations of payment will include final determinations of quantities and classifications of Contractor's work (subject to any subsequent adjustments allowed by the contract documents). The responsibilities of CONSULTANT contained in General Conditions are expressly subject to the limitations set forth in General Conditions and other express or general limitations in this Agreement and elsewhere.

- b. By recommending any payment, CONSULTANT shall not thereby be deemed to have represented that observations made by CONSULTANT to check the quality or quantity of Contractor's work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's work in progress, or involved detailed inspections of the work beyond the responsibilities specifically assigned to CONSULTANT in this Agreement and the contract documents. Neither CONSULTANT'S review of Contractor's work for the purposes of recommending payments nor CONSULTANT'S recommendation of any payment including final payment will impose on CONSULTANT responsibility to supervise, direct, or control Contractor's work in progress or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with Laws and Regulations applicable to Contractor's furnishing and performing the Work. It will also not impose responsibility on CONSULTANT to make any examination to ascertain how or for what purposes Contractor has used the moneys paid on account of the contract price, or to determine that title to any portion of the work in progress, materials, or equipment has passed to CLIENT free and clear of any liens, claims, security interests, or encumbrances, or that there may not be other matters at issue between CLIENT and Contractor that might affect the amount that should be paid.

**15. Contractor's Completion Documents.**

- a. Receive and review maintenance and operating instructions, schedules, and guarantees.
- b. Receive bonds, certificates, or other evidence of insurance not previously submitted and required by the contract documents, certificates of inspection, tests and approvals, shop drawings, samples and other data approved as provided under General Conditions, and the annotated record documents which are to be assembled by Contractor in accordance with the Contract Documents to obtain final payment. The extent of such CONSULTANT'S review will be limited as provided in General Conditions.
- c. CONSULTANT shall transmit these documents to CLIENT.

**16. *Substantial Completion.*** Promptly after notice from Contractor that Contractor considers the entire work ready for its intended use, in company with CLIENT and Contractor, conduct an inspection to determine if the work is substantially complete. If after considering any objections of CLIENT, CONSULTANT considers the work substantially complete, CONSULTANT shall deliver a certificate of Substantial Completion to CLIENT and contractor.

**17. *Additional Tasks.*** Perform or provide the following additional construction phase tasks or deliverables: None.

**18. *Final Notice of Acceptability of the Work.*** Conduct a final inspection to determine if the completed work of contractor is acceptable so that CONSULTANT may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, CONSULTANT shall also provide a notice in the form attached hereto as the "Notice of Acceptability of Work" that the work is acceptable to the best of CONSULTANT'S knowledge, information, and belief and based on the extent of the services provided by CONSULTANT under this agreement.

- B. *Duration of Construction Phase.* The construction phase will commence with the execution of the first construction agreement for the project or any part thereof and will terminate upon written recommendation by CONSULTANT for final payment to Contractor. If the project involves more than one prime contract, Construction Phase services may be rendered at different times in respect to the separate contracts.
- C. *Limitation of Responsibilities.* CONSULTANT shall not be responsible for the acts or omissions of any Contractor, or of any of their subcontractors, suppliers, or of any other individual or entity performing or furnishing any of the work. CONSULTANT shall not be responsible for failure of any contractor to perform or furnish the work in accordance with the contract documents.

## PART 2 -- ADDITIONAL SERVICES

### A2.01 Additional Services Requiring CLIENT'S Authorization in Advance

- A. Upon written authorization from CLIENT, CONSULTANT, during the post-construction phase, shall:
1. Provide assistance in connection with the testing and adjusting of project equipment or systems.
  2. Assist CLIENT in training CLIENT'S staff to operate and maintain project, equipment, and systems.
  3. Assist CLIENT in developing procedures for control of the operation and maintenance of, and record keeping for project equipment and systems.
  4. Together with CLIENT, visit the project to observe any apparent defects in the work, assist CLIENT in consultations and discussions with Contractor concerning correction of any such defects, and make recommendations as to replacement or correction of defective work, if present.
  5. Perform or provide the following additional post-construction phase tasks or deliverables:
  6. In company with CLIENT or CLIENT'S representative, provide an inspection of the project within one (1) month before the end of the correction period to ascertain whether any portion of the work is subject to correction.
- B. If authorized in writing by CLIENT, CONSULTANT shall furnish or obtain from others additional services of the types listed below. These services will be paid for by CLIENT as indicated in fee for engineering services.
1. Preparation of applications and supporting documents (in addition to those furnished under basic services) for private or governmental grants, loans or advances in connection with the project; preparation or review of environmental assessments and impact statements; review and evaluation of the effects on the design requirements for the project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the project.
  2. Services to make measured drawings of or to investigate existing conditions or facilities, or to verify the accuracy of drawings or other information furnished by CLIENT.
  3. Services resulting from significant changes in the scope, extent, or character of the portions of the project designed or specified by CONSULTANT or its design requirements including, but not limited to, changes in size, complexity, CLIENT'S schedule, character of construction, or method of financing; and revising previously accepted studies, reports, drawings, specifications, or contract documents when such revisions are required by changes in laws and regulations enacted subsequent to the effective date of this agreement or are due to any other causes beyond CONSULTANT'S control.

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4. Services resulting from CLIENT'S request to evaluate additional study and report phase alternative solutions beyond those identified in contract documents.
5. Services required as a result of CLIENT'S providing incomplete or incorrect project information.
6. Providing renderings or models for CLIENT'S use.
7. Undertaking investigations and studies including, but not limited to, detailed consideration of operations, maintenance, and overhead expenses; the preparation of feasibility studies, cash flow and economic evaluations, rate schedules, and appraisals; assistance in obtaining financing for the project; evaluating processes available for licensing, and assisting CLIENT in obtaining process licensing; detailed quantity surveys of materials, equipment, and labor; and audits or inventories required in connection with construction performed by CLIENT.
8. Furnishing services of CONSULTANT'S subconsultants for other than engineering services.
9. Services attributable to more prime construction contracts than one.
10. Services during out-of-town travel required of CONSULTANT other than for visits to the site or CLIENT'S office.
11. Preparing for, coordinating with, participating in and responding to structured independent review processes, including, but not limited to, construction management, cost estimating, project peer review, value engineering, and constructability review requested by CLIENT; and performing or furnishing services required to revise studies, reports, drawings, specifications, or other bidding documents as a result of such review processes.
12. Preparing additional bidding documents or contract documents for alternate bids or prices requested by CLIENT for the work or a portion thereof.
13. Determining the acceptability of substitute materials and equipment proposed during the bidding or negotiating phase when substitution prior to the award of contracts is allowed by the bidding documents.
14. Assistance in connection with bid protests, rebidding, or renegotiating contracts for construction, materials, equipment, or services.
15. Providing construction re-surveys and restaking to enable Contractor to perform its work and any type of property surveys or related engineering services needed for the transfer of interests in real property; and providing other special field surveys.
16. Providing construction phase services beyond the contract times set forth in the design-build contract.
17. Providing assistance in resolving any hazardous environmental condition in compliance with current laws and regulations.
18. Preparing and furnishing to CLIENT record drawings showing appropriate record information based on project annotated record documents received from Contractor.
19. Preparation of operation and maintenance manuals.

20. Preparing to serve or serving as a consultant or witness for CLIENT in any litigation, arbitration or other dispute resolution process related to the project.
21. Providing more extensive services required to enable CONSULTANT to issue notices or certifications requested by CLIENT.
22. Other services performed or furnished by CONSULTANT not otherwise provided for in this agreement.

#### **A2.02 Required Additional Services**

- A. CONSULTANT shall perform or furnish, without requesting or receiving specific advance authorization from CLIENT, the additional services of the types listed below. CONSULTANT shall advise CLIENT in writing promptly after starting any such additional services.
1. Services in connection with work change directives and change orders to reflect changes requested by CLIENT so as to make the compensation commensurate with the extent of the additional services rendered.
  2. Services in making revisions to drawings and specifications occasioned by the acceptance of substitute materials or equipment other than "or-equal" items; and services after the award of the construction agreement in evaluating and determining the acceptability of a substitution which is found to be inappropriate for the project or an excessive number of substitutions.
  3. Services resulting from significant delays, changes, or price increases occurring as a direct or indirect result of materials, equipment, or energy shortages.
  4. Additional or extended services during construction made necessary by (1) emergencies or acts of God endangering the work, (2) an occurrence of a hazardous environmental condition, (3) work damaged by fire or other cause during construction, (4) a significant amount of defective, neglected, or delayed work by Contractor, (5) acceleration of the progress schedule involving services beyond normal working hours, or (6) default by Contractor.
  5. Services (other than engineering services during the post-construction phase) in connection with any partial utilization of any part of the work by CLIENT prior to substantial completion.
  6. Evaluating an unreasonable claim or an excessive number of claims submitted by Contractor or others in connection with the Work.

**ATTACHMENT B**

*Resident Project Representative*

- A. CONSULTANT shall furnish a Resident Project Representative ("RPR"), assistants, and other field staff to assist CONSULTANT in observing progress and quality of the work. The RPR, assistants, and other field staff under this Attachment B may provide full time representation or may provide representation to a lesser degree when the CONSULTANT is away for the site such as vacation or sick leave.
- B. Through such additional observations of Contractor's work in progress and field checks of materials and equipment by the RPR and assistants, CONSULTANT shall endeavor to provide further protection for CLIENT against defects and deficiencies in the work. However, CONSULTANT shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct, or have control over the Contractor's work nor shall CONSULTANT have authority over or responsibility for the means, methods, techniques, sequences, or procedures selected by Contractor, for safety precautions and programs incident to the Contractor's work in progress, for any failure of Contractor to comply with laws and regulations applicable to Contractor's performing and furnishing the work, or responsibility of construction for Contractor's failure to furnish and perform the work in accordance with the contract documents.
- C. The duties and responsibilities of the RPR are limited to those of CONSULTANT in the Agreement with the CLIENT and in the contract documents, and are further limited and described as follows:
- I. *General:* RPR is CONSULTANT'S agent at the site, will act as directed by and under the supervision of CONSULTANT, and will confer with CONSULTANT regarding RPR's actions. RPR's dealings in matters pertaining to the Contractor's work in progress shall in general be with CONSULTANT and Contractor, keeping CLIENT advised as necessary. RPR's dealings with subcontractors shall only be through or with the full knowledge and approval of Contractor. RPR shall generally communicate with CLIENT with the knowledge of and under the direction of CONSULTANT.
  2. *Schedules:* Review the progress schedule, schedule of shop drawing and sample submittals, and schedule of values prepared by Contractor and consult with CONSULTANT concerning acceptability.
  3. *Conferences and Meetings:* Attend meetings with Contractor, such as preconstruction conferences, progress meetings, job conferences and other project-related meetings, and prepare and circulate copies of minutes thereof.
  4. *Liaison:*
    - a. Serve as CONSULTANT'S liaison with Contractor, working principally through Contractor's superintendent and assist in understanding the intent of the contract documents.
    - b. Assist CONSULTANT in serving as CLIENT'S liaison with Contractor when Contractor's operations affect CLIENT'S on-site operations.
    - c. Assist in obtaining from CLIENT additional details or information, when required for proper execution of the work.
  5. *Interpretation of Contract Documents:* Report to CONSULTANT when clarifications and interpretations of the contract documents are needed and transmit to Contractor clarifications and interpretations as issued by CONSULTANT.



6. *Shop Drawings and Samples:*

- a. Record date of receipt of samples and approved shop drawings.
- b. receive samples which are furnished at the site by Contractor and notify CONSULTANT of availability of samples for examination.
- c. Advise CONSULTANT and Contractor of the commencement of any portion of the work requiring a shop drawing or sample submittal for which RPR believes that the submittal has not been approved by CONSULTANT.

7. *Modifications:* Consider and evaluate Contractor's suggestions for modifications in drawings or specifications and report with RPR's recommendations to CONSULTANT. Transmit to Contractor in writing decisions as issued by CONSULTANT.

8. *Review of Work and Rejection of Defective Work:*

- a. Conduct on-site observations of Contractor's work in progress to assist CONSULTANT in determining if the work is in general proceeding in accordance with the contract documents.
- b. Report to CONSULTANT whenever RPR believes that any part of Contractor's work in progress will not produce a completed project that conforms generally to the contract documents or will prejudice the integrity of the design concept of the completed project as a functioning whole as indicated in the contract documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise CONSULTANT of that part of work in progress that RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.

9. *Inspections, Tests, and System Startups:*

- a. Consult with CONSULTANT in advance of scheduled major inspections, tests, and systems startups of important phases of the work.
- b. Verify that tests, equipment, and systems start-ups and operating and maintenance training are conducted in the presence of appropriate CLIENT'S personnel, and that Contractor maintains adequate records thereof.
- c. Observe, record, and report to CONSULTANT appropriate details relative to the test procedures and systems startups.
- d. Accompany visiting inspectors representing public or other agencies having jurisdiction over the project, record the results of these inspections, and report to CONSULTANT.

10. *Records:*

- a. Maintain at the site orderly files for correspondence, reports of job conferences, reproductions of original contract documents including all change orders, field orders, work change directives, addenda, additional drawings issued subsequent to the execution of the contract, CONSULTANT'S clarifications and interpretations of the contract documents, progress reports, shop drawing and sample submittals received from and delivered to Contractor, and other project-related documents.

- b. Prepare a daily report or keep a diary or logbook, recording Contractor's hours on the site, weather conditions, data relative to questions of change orders, field orders, work change directives, or changed conditions, site visitors, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to CONSULTANT.
- c. Record names, addresses and telephone numbers of all Contractors, subcontractors, and major suppliers of materials and equipment.
- d. Maintain records for use in preparing project documentation.
- e. Upon completion of the work, furnish original set of all RPR project documentation to CONSULTANT.

**11. Reports.**

- a. Furnish to CONSULTANT periodic reports as required of progress of the Work and of Contractor's compliance with the progress schedule and schedule of shop drawing and sample submittals.
- b. Draft and recommend to CONSULTANT proposed change orders, work change directives, and field orders. Obtain backup material from Contractor.
- c. Furnish to CONSULTANT and CLIENT copies of all inspection, test, and system startup reports.
- d. Report immediately to CONSULTANT the occurrence of any site accidents, any hazardous environmental conditions, emergencies, or acts of God endangering the work, and property damaged by fire or other causes.

**12. Payment Requests:** Review applications for payment with Contractor for compliance with the established procedure for their submission and forward with recommendations to CONSULTANT, noting particularly the relationship of the payment requested to the schedule of values, work completed, and materials and equipment delivered at the site, but not incorporated in the work.

**13. Certificates, Operation and Maintenance Manuals:** During the course of the work, verify that materials and equipment certificates, operation and maintenance manuals and other data required by the specifications to be assembled and furnished by Contractor are applicable to the items actually installed and in accordance with the contract documents, and have these documents delivered to CONSULTANT for review and forwarding to CLIENT prior to payment for that part of the work.

**14. Completion.**

- a. Before CONSULTANT issues a certificate of substantial completion, submit to Contractor a list of observed items requiring completion or correction.
- b. Observe whether Contractor has arranged for inspections required by laws and regulations, including but not limited to, those to be performed by public agencies having jurisdiction over the work.
- c. Participate in a final inspection in the company of CONSULTANT, CLIENT, and Contractor and prepare a final list of items to be completed or corrected.
- d. Observe whether all items on final list have been completed or corrected and make recommendations to CONSULTANT concerning acceptance and issuance of the notice of acceptability of the work.



**D. Resident Project Representative shall not:**

1. Authorize any deviation from the contract documents or substitution of materials or equipment (including "or-equal" items).
2. Exceed limitations of CONSULTANT'S authority as set forth in the agreement or the contract documents.
3. Undertake any of the responsibilities of Contractor, subcontractors, suppliers, or Contractor's superintendent.
4. Advise on, issue directions relative to or assume control over any aspect of the means, methods, techniques, sequences or procedures of Contractor's work unless such advice or directions are specifically required by the contract documents.
5. Advise on, issue directions regarding, or assume control over safety precautions and programs in connection with the activities or operations of CLIENT or Contractor.
6. Participate in specialized field or laboratory tests or inspections conducted off-site by others except as specifically authorized by CONSULTANT.
7. Accept shop drawing or sample submittals from anyone other than Contractor.
8. Authorize CLIENT to occupy the project in whole or in part.

**ATTACHMENT C  
FEE SCHEDULE  
EFFECTIVE January 1, 2024**

Hourly charge rates include salary/wage costs, fringe benefits, overhead costs, and profit margin.

EMPLOYEE CATEGORY	HOURLY CHARGE RATE
Engineer/Principal .....	160.00
Engineer VI .....	150.00
Engineer V .....	145.00
Engineer IV .....	130.00
Engineer III .....	115.00
Engineer II .....	100.00
Engineer I .....	95.00
Land Planner/Principal .....	150.00
Land Planner V .....	140.00
Land Planner IV .....	135.00
Land Planner III .....	110.00
Land Planner II .....	90.00
Land Planner I .....	80.00
Designer III .....	85.00
Designer II .....	75.00
Designer I .....	67.00
Environmental Specialist .....	80.00
CADD Operator .....	65.00
Drafter III .....	55.00
Drafter II/Intern .....	50.00
Project Coordinator .....	80.00
Construction Observer II .....	90.00
Construction Observer I .....	70.00
Surveyor/Principal .....	150.00
Survey Supervisor II .....	120.00
Survey Supervisor I .....	110.00
Survey Technician II .....	95.00
Survey Technician I .....	85.00
Survey Party Chief III .....	90.00
Survey Party Chief II .....	80.00
Survey Party Chief I .....	70.00
Survey Instrument Operator .....	60.00
Survey Assistant .....	45.00
Deed Research Specialist .....	68.00
Senior Administrative Assistant .....	70.00
Administrative Assistant II .....	60.00
Administrative Assistant I .....	48.00
Repro Clerk .....	60.00

ATTACHMENT FEE ESTIMATE

CITY OF AUBURN and CITY OF WINDER WATER SUPPLY PROJECT  
 TASK ORDER 42, RWSP Transfer Pump Station, Civil Site and Yard Piping  
 Hussey Gay Bell  
 DATED: September 19, 2025

#	TASK	\$/hr	Project Manager	Design Engineer	Radio Chemist	Field Tech.	Survey Tech	Survey Crew	Expenses	Line Total
			\$160	\$115	\$1	\$115	\$95	\$150		
A)	Pay Estimate Review (26)	208	208	0	0	0	0	0	\$360	\$57,560
B)	Twice Monthly Reports	192	0	0	0	0	0	0	\$0	\$30,720
C)	Site Visits	638	102	0	0	0	0	0	\$0	\$113,810
D)	Submittals or Shop Drawing Review	150	100	0	0	0	0	0	\$0	\$35,500
E)	Substantial Completion	40	20	0	0	0	0	0	\$0	\$8,700
F)	Final Inspection	16	8	0	0	0	0	0	\$0	\$3,480
G)	O&M Manual	20	80	0	0	0	0	0	\$1,200	\$13,600
H)	Surveying	0	0	0	0	0	40	200	\$360	\$34,160
J)	As Built	6	24	0	4	16	40	0	\$0	\$11,700
K)	Financial Administration	240	80	0	0	0	0	0	\$0	\$47,600
TOTAL			1510	622	0	4	56	240	\$1,920	\$309,230
Auburn Only										\$47,600
Auburn Share, 33.34%										\$87,210
Winder Share, 66.66%										\$174,420
Total										\$309,230